

COUNCIL

The Vice-Chancellor requests a meeting of the Council in the Council Room, The Old Schools, at 10.15 am on Monday 20 January 2014. Coffee will be available beforehand.

Circulated: 14 January 2014

**AGENDA**

**UNRESERVED BUSINESS**

**PART A: PRELIMINARY, LEGISLATIVE AND STRAIGHTFORWARD BUSINESS**

**A1 Declarations of Interest**

Members of the Council are asked to declare any personal or prejudicial interests.

**A2 Minutes**

The unconfirmed minutes of the meeting held on 16 December 2013 are circulated.

The Council is asked to confirm the Minutes.

**A3 Procedure of the Council**

**(a) To approve arrangements for the chairing of agenda items**

It is proposed that the Vice-Chancellor should chair the entire meeting. A member of the Council who wishes to propose a different allocation of items between the Vice-Chancellor and the Deputy Chair is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

**(b) To approve confirmed business starred as straightforward**

A member of the Council who wishes a starred item to be discussed at the meeting is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

The Council is asked to approve matters for decision set out in the confirmed starred items.

Starred items are included in the agenda (rather than inclusion in a Circular or by reference to the Business Committee) only if it is believed that the business is of sufficient significance that there could be need for discussion at the meeting (or exceptionally if there is particular urgency about an item of straightforward business).

## **\*(c) Council Circulars**

To note the issue and approval (or proposed issue and potential approval) of the following:

<b>Circular</b>	<b>Issue</b>	<b>Approval</b>
31/13	13 December	23 December
32/13	20 December	2 January 2014 (exceptionally)

## **A4 Vice-Chancellor's Report**

The Vice-Chancellor will report further **only** on those items on the following list which are **bold** and unstarred (either on the agenda or, in advance, at the request of members of the Council); other matters are for information only.

- (a) The Vice-Chancellor invites the Council to congratulate members of the University named in the recent New Year Honours list as follows:

Companion of Honour:	Baroness Onora O'Neill of Bengarve, Professor Emeritus and former principal of Newnham College
DBE:	Professor Shirley Pearce
CBE	Professor Ash Amin, Professor David Neal
OBE	Emeritus Professor Juliet Compston,

- (b) HRH Prince William, Duke of Cambridge, will be following a 10-week bespoke programme of executive education organised by the Cambridge Programme for Sustainability Leadership (CPSL), beginning on Tuesday 7 January 2014 and ending in mid-March. HRH has been granted MA status as a visiting scholar, and CPSL will matriculate him as a member of the University, allowing him access to lectures if necessary. The programme does not lead to any qualification. The objective is to help provide The Duke with an understanding of contemporary issues affecting agricultural business and rural communities in the UK. Course leaders are Professors Chris Gilligan (Plant Sciences), Bill Adams (Geography) and Phil Allmendinger (Land Economy), coordinated by Polly Courtice, Director of CPSL.
- (c) Dr Anthony Freeling will succeed Sarah Squire as President of Hughes Hall at the start of the new academical year.
- \*(d) The Vice-Chancellor had meetings with Liam Byrne, MP (Shadow Minister for Universities, Science and Skills), Patricia Hewitt (former Labour MP) and Tristram Hunt, MP (Shadow Secretary of State for Education) on 13 January 2014.**
- \*(e) The Vice-Chancellor attended a policy discussion event in 10 Downing Street hosted by the Minister for Universities and Science on 15 January 2014.**
- (f) The Vice-Chancellor hosted a dinner for City and County Council leaders on 16 January 2014.
- \*(g) Proposed Transfer of Papworth NHS Foundation Trust to the Cambridge Bio-Medical Campus.**

## **A5 Council, legislative and comparable matters**

### **\*(a) Council Work Plan 2013-14**

The updated Work Plan is attached to this agenda.

The Registry or the Head of the Registry's Office will answer any questions.

### **\*(b) Business Committee**

The minutes of the meeting held on 13 January 2014 are circulated, together with a paper listing the dates of Council, General Board and Finance Committee meetings for 2014-15 and provisional dates for 2015-16.

The Warden of Robinson is the Chairman of the Committee. Dr Cowley, Dr Oosthuizen and Mr Jones are members.

### **\*(c) Membership of Council committees**

The minutes of the meeting of the Advisory Committee held on 9 December 2013, which included the Committee's recommendations relating to membership of Council committees, were circulated to the Council in Circular 31/13 on 13 December and approved on 23 December 2013. They are recirculated with the papers. The Registry will answer any questions.

The Vice-Chancellor is Chair of ACCMEN, Dr Good is Deputy Chairman. Dame Mavis McDonald, Professor Donald, Professor Yates and Dr Lingwood are members.

## **A6 Report of the General Board on the establishment of a Stephen Hawking Professorship of Cosmology**

The Report of the General Board on the establishment of a Stephen Hawking Professorship of Cosmology will be discussed on 14 January 2014. A draft Notice to respond to the remarks in Discussion and to promote a Grace to be determined by ballot will be circulated for consideration by the Council electronically as soon as possible.

## **A7 Statutory provisions and regulations for nominations and election to the Chancellorship: proposed review**

The Council, at its meeting on 18 March 2013, established a working group, chaired by Sir Graeme Davies, to review the statutory provisions and regulations for nominations and election to the Chancellorship. A draft Report to the Senate is circulated with the papers. The Council is invited to approve the Report for publication.

Professor Yates, Mr Lewisohn, Ms Old and the Pro-Vice-Chancellor (International Strategy) were members of the working group.

## **A8 Committee arrangements for Estate Strategy and Buildings**

The Council is invited to consider a paper setting out proposed revised arrangements for Estates Strategy and Buildings. Subject to the Council's views, in principle, of the

proposal, a Report, setting out the consequential changes to existing ordinances and regulations, will be brought back for consideration in due course and after consultation with the Planning and Resources Committee and the Buildings Committee.

## **A9 General Board**

The minutes of the General Board's meeting on 4 December 2013 are circulated.

The Vice-Chancellor is Chairman of the General Board. Dr Bampos, Dr Good, Dr Padman, Mr Jones and the Pro-Vice-Chancellor for Education are members.

## **PART B: MAIN BUSINESS**

### **B1 Finance, Planning and Resources (a) Planning and Resources Committee**

The minutes of the meeting held on 4 December 2013 are circulated. Attention is drawn to the matters listed on the coversheet. The Council is invited to approve the new University Policy on Thermal Comfort (PRC Minute 1584 refers); the relevant paper is attached.

The Senior Pro-Vice-Chancellor chairs the Committee. Dr Cowley, Professor Yates, Professor White and Ms Old are members.

#### **(b) Finance Committee**

The minutes of the meeting held on 8 January 2014 are circulated. Attention is drawn to the matters listed on the coversheet all of which are for information or to note. The Council's attention is drawn in particular to the discussions recorded under Minute 36 ('Capital Plan'); the relevant paper is attached.

The Vice-Chancellor chairs the Committee. Mr du Quesnay, Professor Hopper, Dr Lingwood and the Senior Pro-Vice-Chancellor are members.

### **B2 North West Cambridge**

The Pro-Vice-Chancellor for Institutional Affairs will provide a progress report.

### **B3 University employment Human Resources Committee**

The minutes of the meeting held on 12 December 2013 are circulated. Attention is drawn to the matters listed on the coversheet. The Council is invited to approve the HR Committee's recommended response to a formal request for recognition from UCU; the relevant paper is attached.

The Pro-Vice-Chancellor (Institutional Affairs) chairs the Committee. Dr Good and Professor Karet are members.

UNIVERSITY OF CAMBRIDGE

COUNCIL

COUNCIL WORK PLAN 2013-4

The following timetable sets out those matters which the Council considers in accordance with an annual schedule. Dates, in some cases, are determined by reporting schedules; in others they are indicative. The work plan is updated for each ordinary meeting of the Council to take account of emerging issues.

MICHAELMAS TERM 2013

23 September 2013  
(morning)

**Ordinary meeting**

Annual Report of the Council – first draft – **done**  
Confirm Standing Orders, Code of Practice, Statement of Primary Responsibilities, Statement of Corporate Governance – **done**  
Approve outline Council workplan for forthcoming academical year – **done**

23 and 24 September 2013

**Strategic meeting**

Residential: at the Belfry, Cambourne. Topics to include research and fundraising in the Collegiate University - **held**

21 October 2013

**Ordinary meeting**

Review conclusions from strategic meeting – **done**  
Annual Report of the Council – second draft – **done**  
Fundraising in the Collegiate University - update – **done**  
Written update report on the North West Cambridge Project – **done**  
Formal proposal for the review of the University's governance arrangements – **done**

25 November 2013

**Ordinary meeting**

Annual Report of the Council – sign off for publication – **done**  
Consider and approve Financial Statements for publication – **done**  
Audit Committee Annual Report – **done**  
Receive consider and publish General Board's Report to the Council – **done**  
Response to Board of Scrutiny report – **done**  
Review of sport: consider and approve for publication a consultative report – **done**  
Honorary Degree nominations for 2014, and preliminary proposals for 2015 (if available; otherwise in December) – **for December meeting**

16 December 2013

**Ordinary meeting**

Risk Steering Committee Annual Report – **done**  
Honorary Degree nominations for 2014, and  
preliminary proposals for 2015 – **done**

LENT TERM 2014

20 January 2014

**Ordinary meeting**

Confirm Committee membership (post ACCMEN) – **in agenda**  
Confirm dates of Council meetings (as approved by  
the Business Committee) for the forthcoming  
academical year – **in agenda**

17 February 2014

**Ordinary meeting**

Confirm date of the September Strategic Meeting  
Update report on the strategy and focus for  
fundraising (or at March meeting)  
Review of governance – draft report (if available; or to  
the March meeting)

17 March 2014

**Ordinary Meeting**

Preliminary discussion of University budget for 2014-  
15

17 March 2014 (provisional)

**Strategic Meeting**

Strategic meeting, provisionally part day in  
Cambridge: exact time and location to be determined.

EASTER TERM 2014

14 April 2014

**Ordinary Meeting**

Draft Budget and Allocations Report 2014-15– first  
consideration  
Strategic meeting – review conclusions

12 May 2014

**Ordinary Meeting**

Budget and Allocations Report 2014-15 – conclude  
consideration, sign and publish  
Report from CUP

16 June 2014

## **Ordinary Meeting**

*Last meeting of outgoing student members*

Preliminary discussion of programme for September strategic meeting

Preliminary draft of Council workplan for the next academical year

Report from Cambridge Assessment

## LONG VACATION 2014

14 July 2014  
(long meeting)

*First meeting of new student members*

Initial review of Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

Receive Board of Scrutiny Annual Report

Revised workplan for the next academical year

*The Deputy Chairman chairs.*

The Vice-Chancellor's annual report to the Council

Consideration of the Council's priorities for the forthcoming academical year

22 September 2014  
(morning)

## **Ordinary meeting**

The Council's Annual Report 2013-14 – first draft.

Confirm or revise Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

22-23 September 2014

## **Strategic Meeting: provisional**

Residential: out of Cambridge; place to be determined. Topics to be determined.

20 October 2014

## MICHAELMAS TERM 2014 (FORWARD LOOK)

### **Ordinary Meeting**

Strategic meeting September 2014 - consider conclusions.

The Council's Annual Report 2013-14 – second draft

Receive draft General Board Report to the Council for 2013-14

Receive and approve the recommendations of the Nominating Committee for External Members of the Council (if available; otherwise in November).

Honorary Degree nominations 2013 and preliminary proposals for 2014.

24 November 2014

**Ordinary Meeting**

Consider and approve Financial Statements 2013-4.  
Sign Annual Report of the Council 2013-4; receive,  
consider and publish General Board Report to the  
Council 2013-14

15 December 2014

**Ordinary Meeting**

*The biennial half election of members of the Council in classes (a), (b) and (c) will have taken place. Induction of new members takes place separately.*

ACCMEN's report of appointment of Council members to Council committees and other bodies

Audit Committee Annual Report

Risk Steering Committee Annual Report

The minutes and associated papers of the Finance Committee, Audit Committee, Planning and Resources Committee and Human Resources Committee are brought to the Council at the earliest convenient opportunity following those Committees' meetings. Business Committee minutes are brought to the Council when there is a meeting in the week immediately preceding the Council's meeting; they otherwise go in Council circulars. Most other Committee minutes go in Council circulars.

The minutes and associated papers of the General Board are brought to the Council at the earliest convenient opportunity following the Board's meetings.

There is a progress report on the North West Cambridge Project at every meeting.

There are periodic reports from CUDO and the Office of External Affairs and Communications. These are scheduled to fit with other business.

KAA

December 2013